

**JOURNAL OF
ASIAN ARCHITECTURE AND
BUILDING ENGINEERING**

Architectural Institute of Japan
Architectural Institute of Korea
Architectural Society of China

Create Account
Author Manual

1. Create Account

1.1 E-Mail/Name

JOURNAL OF ASIAN ARCHITECTURE AND BUILDING ENGINEERING
Architectural Institute of Japan
Architectural Institute of Korea
Architectural Society of China

Log In **Create Account** Get Help Now

SCHOLARONE™ Manuscripts

J-STAGE Powered by SCHOLARONE MANUSCRIPTS™

Login

Create an Account

There are three screens to fill out in the Create Account process. In this first screen, enter your name and e-mail information into the boxes below. Required fields are marked with "req." When you are finished, click "Next."

E-mail Addresses

- E-mails will always be sent to the 'Primary E-mail Address'. If you would also like copies of the e-mails to go to a second address, please complete the 'Primary Cc E-mail Address' as well.
- 'Secondary E-mail Address' and 'Secondary Cc E-mail Address' are for the records only and will not receive correspondence generated from the system. The site administrator may use these if your primary e-mail is unable to receive messages.

1 E-Mail / Name
2 Address
3 User ID & Password

Next

Name Special Characters

Dr. Miss Mr. Mrs. Ms. Prof.

First (Given) Name: Taro req

Middle Name:

Last (Family) Name: Kenchiku req

Degree: Architectural degree

Primary E-Mail Address: mhulanze6@yahoo.com req

Primary E-Mail Address (again): mhulanze6@yahoo.com req

Primary Cc E-Mail Address: aaa@kenchiku.co.jp

Secondary E-Mail Address: bbb@kenchiku.co.jp

Secondary E-Mail Address (again): bbb@kenchiku.co.jp

Secondary Cc E-Mail Address: ccc@kenchiku.co.jp

Next

If ID and Password have not been registered yet

- Click "Create Account" to create a new account.
- Make sure to register your personal E-mail address.
- Do not use a shared address.

- Enter your complete Name and e-mail information on the textboxes.

- See instructions above.

- Click "Next" to proceed.

If any/applicable.

1. Create Account

1.2 Address

JOURNAL OF ASIAN ARCHITECTURE AND BUILDING ENGINEERING
Architectural Institute of Japan
Architectural Institute of Korea
Architectural Society of China

Log In | Create Account | [Get Help Now](#)

J-STAGE Powered by SCHOLARONE MANUSCRIPTS™

SCHOLARONE™ Manuscripts

Create Account

Create an Account

Enter your primary and secondary address information into the boxes below. Required fields are marked with "req." When you are finished, click "Next."

- 1 E-Mail / Name
- 2 Address
- 3 User ID & Password

<input type="text"/>		Previous	Next
Primary Address	Secondary Address		
Institution: <input type="text" value="Architectural Institution"/>	Institution: <input type="text" value="AAA Engineering"/>		
Department: <input type="text" value="Department of Architectui"/>	Department: <input type="text" value="Department of Building R"/>		
Address: <input type="text" value="1-0-1"/>	Address: <input type="text" value="1-0-2"/>		
<input type="text" value="Akusan Bldg. 2F"/>	<input type="text" value="ABC Bldg. 3F"/>		
<input type="text" value="Iidabashi"/>	<input type="text" value="Iidabashi"/>		
Country: <input type="text" value="Japan"/>	Country: <input type="text" value="Japan"/>		
State/Province: <input type="text" value="Tokyo"/>	State/Province: <input type="text" value="Tokyo"/>		
City: <input type="text" value="Chiyoda-ku"/>	City: <input type="text" value="Chiyoda"/>		
Postal Code: <input type="text" value="102-0000"/>	Postal Code: <input type="text" value="102-0001"/>		
Phone: <input type="text" value="+81-3-1111-1111"/>	Phone: <input type="text" value="+81-3-1111-1113"/>		
Fax: <input type="text" value="+81-3-1111-1112"/>	Fax: <input type="text" value="+81-3-1111-1114"/>		
<input type="text"/>		Previous	Next

- Enter your primary address on the textboxes and secondary address information if applicable.
- See instructions above.
- Click "Next" to proceed.

1. Create Account

1.3 User ID & Password - ①

Create an Account

Enter your desired User ID and Password into the boxes below. You will be asked to enter your User ID and Password each time you log in. Your User ID or Password cannot contain any spaces and your password must be at least 8 characters in length (the 8 characters must contain two or more numbers). If you are planning on being unavailable for a period of time, enter the dates into the "Unavailable Dates" area. When you are finished, click "Finish."

- 1 E-Mail / Name
- 2 Address
- 3 User ID & Password

Previous Finish

User ID / Password

User ID: REQ

Password: REQ

Confirm Password: REQ

- Enter your desired User ID and Password here.

Categories

Search on this list:
 Case sensitive

Architectural History and Theory	
.....AH: History of Architecture/City/Urban Planning	
.....AH: Theory of Architecture/Urban Planning	
.....AH: Architectural Criticism	
Architectural/Urban Planning and Design	
.....AP: Architectural Planning and Design	
.....AP: Urban Planning and Design	
.....AP: Building Economy and Construction Management	
.....AP: Architectural Behavioral Science	
.....AP: Lifecycle Design	

Select categories from the Category list
Click "Add" button to add category
Click "Clear" to delete/change category.

1. Create Account

1.3 User ID & Password - ②

The screenshot shows a web form for account creation. At the top, there is a dropdown menu for 'Affiliated Organization' with 'AIJ Member' selected. Below this is a 'Membership ID' field containing 'AIJ 6799999'. To the right of this field is a callout box: '- Select your affiliated Organization, AIJ / AIK / ASC Member.' Below the membership ID is a section for 'Unavailable Dates' with a label 'AIJ / AIK / ASC' and two date pickers: 'From: 16-Jul-2011' and 'To: 16-Aug-2011'. A 'Signature' field contains the text: 'Taro Kenchiky, Ph.D.
Professor
Graduate School of Architecture
Tokyo University, Japan'. Below the signature is a callout box: '- Enter your Membership ID if you are a member of AIJ / AIK / ASC.' The bottom section of the form is enclosed in a red dashed border and contains a warning: 'Please do NOT upload your manuscript in this area. Once you have finished creating your account, you may enter your Author Center to submit a new manuscript.' Below the warning is a file upload area with a 'Select...' button and an 'Attach' button. To the right is a 'Files attached' section with the text 'No files have been uploaded.' At the bottom right of the form are three buttons: 'Previous', 'Finish' (which is checked), and 'Cancel'. A callout box points to the 'Finish' button: '- Click to finish.' Another callout box points to the bottom of the red dashed area: '- Please skip this part.'

1. Create Account

1.4 Create Account Completed

Create an Account



ScholarOne Manuscripts™ v4.5.0 (patent #7,257,767 and #7,263,645). © ScholarOne, Inc., 2010. All Rights Reserved.
ScholarOne Manuscripts is a trademark of ScholarOne, Inc. ScholarOne is a registered trademark of ScholarOne, Inc.

 Follow ScholarOne on Twitter

[Terms and Conditions of Use](#) - [ScholarOne Privacy Policy](#) - [Get Help Now](#)

Create Account Completed